



Exhibitor Guidelines

Do you or your church have a product, service, training program or have something beneficial to offer that would enable churches to care well for their missionaries? If so, you are invited to host an exhibitor table. Reserve your space by February 10, 2024 (first come, first serve).

Questions? Contact the Exhibitor Coordinator at exhibitors@mc2.global

All exhibitor table offerings will be reviewed by the MC² team. If your organization's table is not a good fit for our conference's audience (churches doing member care), we will provide a refund.

Planning for the Event

- After you register, please contact the Exhibitor Coordinator regarding your specific needs (electricity outlet, space for a floor stand, tabletop display, chair, etc.)
- Display space will be 4' x 2' (half of an 8' table).
- If you are bringing your own table or display, please coordinate that.

At the Event

- **Table must be staffed:**
 - During all breaks
 - Friday at 4:30 PM
 - Saturday at 8:00 AM
- **Friday 3:30-4:30 PM:** Arrive by 3:30 PM to set up. Be ready by 4:30 PM when doors open to attendees.
- Check in with the Exhibitor Coordinator upon arrival.
- Do not change your designated location.
- Tables will be shared so please keep items on your designated half of the table.
- Store your boxes underneath or behind your table to reduce trip hazards and keep things looking orderly.
- While engaging in a conversation, stand in front of your table or at the side (if there is space). Please be mindful of your neighbor and don't stand in front of their display.
- **Saturday 3:30-4:30 PM:** Take your display down between 3:30 and 4:30 PM.